

MPS WebPay Instructions

Mountain View Dance Chicago Trip

STEP 1: To pay online go to: <https://az-mesa.intouchrecepting.com/signin>

STEP 2: Enter **User Name**. (Use the 8-digit Adult ID # from the parent portal.) Enter **Password**. (Enter capitalized last name, up to the first 8 alpha characters.) Please note: if you have changed your username/password, you will need to use that updated username & Password. Click on **“Sign in”** box.

If you are not an MPS parent, please follow the instructions for creating a guest account to log in.

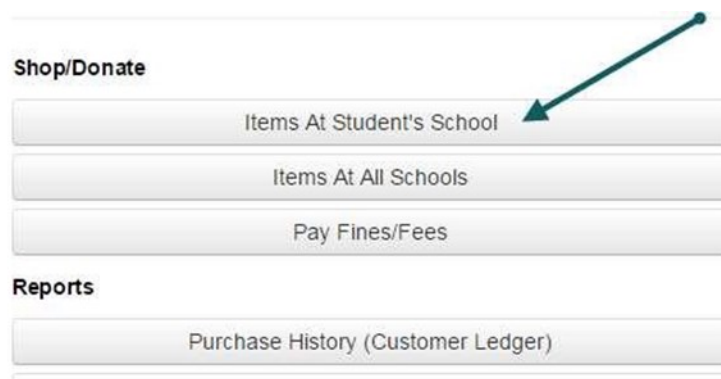
If you still need help logging in, please call 480-472-0133.

User Name	User Name
Password	Password
	Sign in

STEP 3: The Parent should see their name along with all their MPS Students. Click on the Student at Mountain View High School and enter in the amount that you wish to pay for the trip.



STEP 4: Under the Shop/Donate Tab, click on the bar that reads: “Items At Student’s School.”



If you are paying with a guest account, click on items at all schools, HIGH SCHOOLS, Mountain View.

Student Activities

Shop/Donate

[Items At All Schools](#)

[Pay Fines/Fees](#)

Reports

[Purchase History \(Customer Ledger\)](#)

[Reprint Receipts](#)

[Unpaid Fines/Fees](#)

Other

[Recurring Purchases](#)

Shopping for Student Activities

Need assistance? See the [Help](#) link at the bottom of the screen.

You are here [DISTRICT](#)

School Type [DISTRICT PROGRAMS](#) [EARLY LEARNING](#) [ELEMENTARY SCHOOLS](#) [HIGH SCHOOLS](#) [JUNIOR HIGH SCHOOLS](#)
[OTHER DISTRICT SITE](#) [VIRTUAL CAMPUS](#)

Please select from a category above.

Shopping for Student Activities

Need assistance? See the [Help](#) link at the bottom of the screen.

You are here [DISTRICT](#) / [HIGH SCHOOLS](#)

School [Crossroads](#) [Dobson High](#) [East Valley Academy](#) [Mesa High](#) [Mountain View](#) [Red Mountain High](#) [Riverview](#) [Skyline High](#)
[Superstition](#) [Westwood High](#)

Please select from a category above.

STEP 5: Click on “MV Toros Dance Chicago Tour”

Shopping for Student Activities

Need assistance? See the [Help](#) link at the bottom of the screen.

You are here [DISTRICT](#) / [HIGH SCHOOLS](#) / [Mountain View](#)

Categories [Activity/ Sports Cards](#) [Driving Permit Seminar](#) [Mtn. View Tree Gift - Beautify the Campus](#) [MV Toros Dance Chicago Tour](#)
[Orchestra Trip Los Angeles](#) [Orchestra Trip San Francisco](#) [Physical Ed Items](#) [Woodworker's Club Fundraiser](#) [Yearbook 23-24](#)
[Sports Camps](#) [ECA TAX CREDIT](#)

Please select from a category above.

STEP 6: Select either the Club Account **#7151-TR/STU CHI (DANCE—CLUB TRIP/STUDENT CHICAGO) OR #7151 TRIP/ADU CHI (DANCE-TRIP/ADULT CHICAGO - Chaperone payments are to be made here.)** OR the ECA Account **#8151–TR/STU CHI (ORCHESTRA – ECA TRIP/STUDENT CHICAGO - NO ADULT Chaperone payments are to be made into this account)**. Enter in the Amount that you wish to pay. ***Please note that \$160.00 must be paid into the club account per person for non-ECA eligible expenses.** Click the “Add” button to put item in your Shopping Cart.

Shopping for Student Activities

Need assistance? See the Help link at the bottom of the screen.

You are here [DISTRICT](#) / [HIGH SCHOOLS](#) / [Mountain View](#) / [MV Toros Dance Chicago Tour](#)

	Item	Qty	Amount	
	8151-TR/STU CHI DANCE - ECA TRIP/STUDENT CHICAGO MV Toros Chicago Dance Tour 2/29-3/3/24. Trip Costs: \$1,700 per student. ECAACCOUNT - THIS ITEM IS FOR STUDENT PAYMENTS ONLY. If you are paying for an adult chaperone, use item 7151-TR/ADU CHI. This donation may be ECA tax credit eligible. Contributions are NONREFUNDABLE and NONTRANSFERABLE. *Please note that \$160.00 should be paid into the club account for non-ECA eligible expenses.	1	0.00	Add
	7151-TR/STU CHI DANCE - CLUB TRIP/STUDENT CHICAGO MV Toros Chicago Dance Tour 2/29-3/3/24. Trip Costs: \$1,700 per student. CLUB ACCOUNT - THIS ITEM IS FOR STUDENT PAYMENTS ONLY. If you are paying for an adult chaperone, use item 7151-TR/ADU CHI. This donation is not ECA tax credit eligible. Online payments will incur a processing fee of 2.74% of the total payment, with a minimum of \$1.00. *Please note that \$160.00 should be paid into the club account for non-ECA eligible expenses.	1	0.00	Add
	7151-TR/ADU CHI DANCE - CLUB TRIP/ADULT CHICAGO MV Toros Chicago Dance Tour 2/29-3/3/24. Trip Costs: \$1,700 per adult chaperone. CLUB ACCOUNT - THIS ITEM IS FOR ADULT CHAPERONE PAYMENTS ONLY. If you are making a student payment, use item 7151-TR/STU CHI or 8151-TR/STU CHI. This donation is not ECA tax credit eligible. Online payments will incur a processing fee of 2.74% of the total payment, with a minimum of \$1.00. *Please note that \$160.00 should be paid into the club account for non-ECA eligible expenses.	1	0.00	Add



STEP 7: Click “Checkout” at the Top to finish and make your payment.